

General List of Property Documents to Collect Per Rule 13(3.3) of the Family Law Rules

Financial Statement Section	Documents to Collect
04a Land	A copy of the Municipal Property Assessment Corporation's assessment of any real property in Ontario in which the party had a right or interest on the valuation date, for the year in which that date occurred.
04b Household Goods and Vehicles	Documentation showing the value, on the valuation date of any property in which the party had an interest on that date.
04c Savings and Accounts (All)	The statement issued closest to the valuation date for each bank account or other account in a financial institution, pension, registered retirement or other savings plan, and any other savings or investments in which the party had an interest on that date.
04c Savings and Accounts (Pension)	A copy of an application or request made by the party to obtain a valuation of his or her own pension benefits, deferred pension or pension, as the case may be, if any, as of the valuation date.
04d Insurance	If the party owned a life insurance policy on the valuation date, the statement issued closest to that date showing the face amount and cash surrender value, if any, of the policy, and the named beneficiary.
04e Business Interests (Sole Proprietorship)	<p>If the party had an interest in a sole proprietorship or was self-employed on the valuation date, for each of the three years preceding that date,</p> <ul style="list-style-type: none"> i. the financial statements of the party's business or professional practice, other than a partnership, and ii. a copy of every personal income tax return filed by the party, including any materials that were filed with the return.

Financial Statement Section	Documents to Collect
04e Business Interests (Partnership)	<p>If the party was a partner in a partnership on the valuation date, a copy of the partnership agreement and, for each of the three years preceding the valuation date,</p> <ul style="list-style-type: none"> i. a copy of every personal income tax return filed by the party, including any materials that were filed with the return, and ii. the financial statements of the partnership.
04e Business Interests (Corporation - all)	<p>If the party had an interest in a corporation on the valuation date, documentation showing the number and types of shares of the corporation and any other interests in the corporation that were owned by the party on that date.</p>
04e Business Interests (Corporation - Privately Owned)	<p>If the corporation in which a party had an interest was privately held, for each of the three years preceding the valuation date,</p> <ul style="list-style-type: none"> i. the financial statements for the corporation and its subsidiaries, and ii. if the interest was a majority interest, a copy of every income tax return filed by the corporation.
04e Business Interests (Trust Interest)	<p>If the party was a beneficiary under a trust on the valuation date, a copy of the trust settlement agreement and the trust's financial statements for each of the three years preceding that date.</p>
04f Money owed to Me	<p>Documentation showing the value, on the valuation date of any property in which the party had an interest on that date.</p>
04g Other Property	<p>Documentation showing the value, on the valuation date of any property in which the party had an interest on that date.</p>
07 Excluded Property	<p>Documentation that supports a claim, if any, for an exclusion under <u>subsection 4 (2)</u> of the <u>Family Law Act</u>:</p> <ul style="list-style-type: none"> i. Documentation supporting entitlement and/or receipt of property or funds during the marriage; and ii. Documentation tracing the property or funds from the date of entitlement/receipt to an asset(s) owned at Valuation Date.

Financial Statement Section	Documents to Collect
05 Debts and Other Liabilities	The statements or invoices issued closest to the valuation date in relation to any mortgage, line of credit, credit card balance or other debt owed by the party on that date.
06 Assets and Liabilities as at Date of Marriage	Any available documentation showing the value, on the date of marriage, of property that the party owned or in which he or she had an interest on that date, and the amount of any debts owed by the party on that date.