For this page, check ■ if item doesn't apply to you and ✔ if you already provided. Anything unchecked is remaining.

INCOME DOCUMENTS YOU NEED TO PROVIDE

■ ✔

- ☐ ☐ T1 Tax Returns & T-slips: Copies for past three years
- ☐ ☐ Notices of Assessment: Copies for past three years
- ☐ ☐ Employees: Most recent YTD statement of earnings (incl. overtime) OR employer letter with salary/rate
- ☐ ☐ Self-Employed: Business/practice financial statements for past three years
- ☐ ☐ Self-Employed: Statement showing breakdown of non-arm's length salaries, wages, or benefits
- ☐ ☐ Partnership: Confirmation of income, draw, and capital for past three years
- ☐ ☐ Corporation: Financial statements (corporation AND subsidiaries) for past three years
- ☐ ☐ Corporation: Statement showing breakdown of non-arm's length salaries, wages, or benefits
- ☐ ☐ Trust Beneficiary: Trust settlement agreement & recent financial statements for past three years
- ☐ ☐ Other Current Income: Most recent statement for EI, social assistance, pension, disability, WSIB, etc.

EXPERT EVIDENCE YOU MAY NEED

PART 1: INCOME

- ☐ Medical Report
- ☐ Income Calculation Report
- ☐ Vocational (Employability) Assessment

PART 4(A): LAND

- ☐ Real Estate Appraisal
- ☐ Fair Market Rent Appraisal (Occupation Rent)

PART 4(B): HOUSEHOLD GOODS & VEHICLES

- ☐ Vehicle Valuation/Appraisal
- ☐ Contents/Art Appraisals
- ☐ Jewellery Appraisal

PART 4(C): SAVINGS & ACCOUNTS

- ☐ Pension Valuation
- ☐ Executive Compensation Valuation (RSU, Stock Options)

PART 4(E): BUSINESS INTERESTS

- ☐ Business Valuations
- ☐ Trust Interest Valuations

PART 5: DEBTS & LIABILITIES

- ☐ Notional Tax Calculations (Retirement, Capital Gains)
- ☐ Contingent Liability Calculation

PROPERTY DOCUMENTS YOU NEED TO PROVIDE

■ ✔

PART 4(A): LAND

- ☐ ☐ MPAC assessment for Ontario property (year of valuation date)
- ☐ ☐ Closing documents (Statements of Adjustments) for any real estate bought, sold, or refinanced

PART 4(C): SAVINGS AND ACCOUNTS

- ☐ ☐ Bank, investment, and savings statements closest to valuation date
- ☐ ☐ Pensions: Application/request for pension valuation on valuation date

PART 4(D): INSURANCE

- ☐ ☐ Life Insurance: Statement closest to valuation date (face amount, cash value, beneficiary)

PART 4(E): BUSINESS INTERESTS

- ☐ ☐ Sole Proprietorship: Business financial statements & personal tax returns for past three years
- ☐ ☐ Partnership: Partnership agreement, personal tax returns & financial statements for past three years
- ☐ ☐ Corporate Interests: Shares ownership documentation on valuation date
- ☐ ☐ Corporate Interests: Private Corporation financial statements for past three years
- ☐ ☐ Corporate Interests: Majority interest corporate tax returns for past three years

PART 5: DEBTS AND LIABILITIES

- ☐ ☐ Mortgage, line of credit, credit card statements, documentation of other debt

PART 6: DATE OF MARRIAGE

- ☐ ☐ Documentation showing the value of property and debts at date of marriage

PART 7: EXCLUDED PROPERTY

- ☐ ☐ Documents supporting the receipt and tracing of excluded Property claimed

OTHER PROPERTY CLAIMS

- ☐ ☐ **(e.g., resulting trust, unjust enrichment):** Documents supporting such property claims
- ☐ ☐ Post-Separation Adjustments and Credit accounting and supporting documentation

DOCUMENTS YOU WANT TO PROVIDE

(To Support Your Claims)

PART 1: INCOME

- ☐ **Self Employment:** Ledger itemizing line item deductions
- ☐ **Imputing Income Claim:** Documents supporting why you are reasonably earning the income you are currently earning: Education, Work Experience, Age & Health, Child Needs

PART 2: EXPENSES

- ☐ **S.7 Expenses:** Receipts you are claiming; Documents showing necessity to the expense.

PART 5: DEBTS AND LIABILITIES

- ☐ **Debts:** Balances and statements at Date of Separation

PART 6: DATE OF MARRIAGE

- ☐ Documentation establishing Net Worth at Date of Marriage

PART 7: EXCLUDED PROPERTY

- ☐ Tracing documents to prove receipt and segregation/investment

OTHER PROPERTY CLAIMS

- ☐ **(e.g., resulting trust, unjust enrichment):** Documents supporting such property claims
- ☐ Post-Separation Adjustments and Credit accounting and supporting documentation

DOCUMENTS THAT MAY BE ASKED OF YOU

(Subject to Specific Case Circumstances)

EMPLOYED

- ☐ Employment Contract
- ☐ Letter from HR with specific information
- ☐ Benefits statements
- ☐ Resume / CV
- ☐ Severance Agreement, Severance correspondence, litigation documents

SELF-EMPLOYED

- ☐ Corporate income tax returns (T2s)
- ☐ Minute Book: Articles of incorporation, Shareholder Ledger, Director & Officer Ledgers, Shareholders Agreements
- ☐ Personal and Corporate bank account statements for the last [X] years
- ☐ Personal and Corporate credit card statements for the last [X] years
- ☐ General ledgers for the business
- ☐ Invoices issued to customers/clients/patients
- ☐ T4 slips for all employees and T5 slips for shareholders
- ☐ Receipts and statements of personal expenses run through the corporation

IMPUTING INCOME

- ☐ Application for illness or disability to WSIB, Canada Pension Plan, ODSP or private disability insurer
- ☐ Medical documentation verifying any inability to work due to illness or disability
- ☐ Proof of efforts made to seek new employment opportunities, such as job applications or correspondence with recruiters
- ☐ Personal bank account statements for the last [X] years to trace cash deposits or verify living expenses
- ☐ Personal credit card statements for the last [X] years to analyze whether lifestyle spending matches reported income
- ☐ Equifax or TransUnion full credit reports

PROPERTY

- ☐ Closing documents (Statements of Adjustments) for any real estate bought, sold, or refinanced during the marriage
- ☐ Personal and Corporate bank account statements

DEBTS AND LIABILITIES

- ☐ Personal and Corporate Loan Applications
- ☐ Documentation for specific transactions
- ☐ Signed promissory notes or loan agreements, particularly to prove the validity of loans from family members or friends
- ☐ Real Estate "Gift" Letters
- ☐ Bankruptcy documents: Assignment in/Petition into bankruptcy, Statement of Affairs, Bankruptcy Proposal, Discharge